

COM Validated Ministry Form E-1  
**Non-Parish Minister of the Word and Sacrament  
Request for Validation**

Your Full Name \_\_\_\_\_

According to the Book of Order (G-2.0503), "A minister of the Word and Sacrament is a member of a presbytery and shall be engaged in a ministry validated by that presbytery, a member-at-large as determined by the presbytery, or honorably retired." In addition, the Book of Order (G-2.0503a) states that "The presbytery shall review annually the work of all ministers of the Word and Sacrament engaged in validated ministries outside the congregation." This form is provided so that ministers of word and sacrament who wish to have their non-parish ministry validated have a way to apply.

Home Address \_\_\_\_\_ zip \_\_\_\_\_

Home Phone (\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_

Personal Email \_\_\_\_\_ Work Email \_\_\_\_\_

Name of Employer \_\_\_\_\_

Position Title \_\_\_\_\_ Full Time \_\_\_\_\_ Part Time \_\_\_\_\_

Work Phone (\_\_\_\_) \_\_\_\_\_ Work Cell Phone (\_\_\_\_) \_\_\_\_\_

Work Address \_\_\_\_\_ zip \_\_\_\_\_

A. What is the nature of your work? Please attach the following:

- a) a current job description,
- b) a statement from your employer verifying your position, and
- c) any certifications which qualify you for your position.

B. Complete the COM Form E2 (Compensation) found on the presbytery website or explain why not.

C. How many hours do you work in this position each week?

D. What continuing education did you take during the past year?

E. How are you fulfilling the requirements in G-2.0503a (answer all five of the sections below)?

"A validated ministry shall:

- (1) demonstrate conformity with the mission of God's people in the world as set forth in Holy Scripture, *The Book of Confessions*, and *The Book of Order* of this church;

(2) serve and aid others, and enable the ministries of others;

(3) give evidence of theologically informed fidelity to God's Word;

(4) be carried on in accountability for its character and conduct to the presbytery in addition to any organizations, agencies, and institutions served; and

(5) include responsible participation in the deliberations, worship, and work of the presbytery and in the life of a congregation of this church or a church in correspondence with the PC(USA) (G-5.0201)."

F. Do you anticipate officiating sacraments will be a part of your validated ministry? If so, please list the dates below of those that are regularly scheduled so that the presbytery can authorize them. If additional ones come up in the course of the year, please submit the dates to COM.

*Note: Each celebration of the sacraments must be authorized by a council (session, presbytery, synod, General Assembly). It is not in accord with the Book of Order to delegate the authority to authorize celebrations of the sacraments to individuals or to organizations which are not councils – such as educational institutions, hospitals, nonprofit boards, and other church-related institutions. Each celebration must be specifically "approved by the council overseeing the event or in whose bounds it takes place." (W-5.0206)*

G. Please note any other information which might be important for the presbytery to know.

Please email completed questionnaire to [tammy@gracepresbytery.org](mailto:tammy@gracepresbytery.org), or fax to 214-637-6324, or mail to:  
COM c/o Grace Presbytery 6100 Colwell Blvd. Ste. 100, Irving TX 75039.  
Current form approved by COM on 04/22/20.